

BALTIMORE SKI CLUB
Information for
TRIP LEADER APPLICANTS

Thank you for your interest in becoming a ski trip leader for the Baltimore Ski Club, Inc. The selection of leaders is made by the Trips Committee from eligible applicants based on evaluation of your completed application form. Important factors in this evaluation include (1) the history of the applicant's participation and active involvement in the BSC during the five years (maximum) preceding the season under consideration and (2) the applicant's prior experience record with the BSC. Other parameters affecting eligibility include but are not limited to the following:

- ◆ Applicant must be a current BSC member in good standing for at least one season for Eastern trips and two seasons for Euro/Western trips.
- ◆ All leader and assistant applicants must go on a BSC trip as a participant at least once every 3 years.
- ◆ Applicant for assistant trip leader position on Euro/Western trips must have served as a leader for an Eastern trip. Applicant for Euro/Western leader position must have served as assistant on a Euro/Western trip.
- ◆ Applications will not be considered from persons who have led or assisted on trips for the past two years until all qualified candidates have been placed. Experienced leaders during a non-eligible (sit-out) year may submit an application form. However, upon rating by the Trips Committee, they will be placed on standby status and would serve only as needed, pending placement of all other qualified applicants that year. Applicants who are asked to lead or assist on their sit-out year may still be considered as having sat out their year.
- ◆ Applicants chosen for assistant leader positions will not automatically ascend to leader position should the trip leader withdraw prior to trip departure or automatically be deemed qualified for a leader position the following year
- ◆ The spouse or significant other of a leader cannot be selected as assistant leader for the same trip.
- ◆ Applicants should be accessible by "local" telephone numbers and e-mail.
- ◆ Applicants must agree to attend a trip leader training session. The general membership meeting is a 'must attend' commitment until the trip departs.
- ◆ Leaders and assistants will represent the club in a positive manner to all internal and external parties and follow all BSC policies and procedures
- ◆ The leader or assistant leader who resigns from a trip after September 1st will be deemed to have served for that season and will be responsible for his/her non-recoverable costs.

- ◆ Financial records for a trip must be submitted within 30 days of the actual return trip date. Slightly incomplete records are acceptable to meet this requirement. Failure to meet this schedule or to provide complete reports may affect an applicant's future evaluation.
- ◆ If you have any questions contact BSC Trips Director: Dave Karczmarek

Mail your completed form to **Trips Director**:

Dave Karczmarek
3805 Federal Lane
Abingdon, MD 21009

OR

E-mail your completed form to **Trips Director** :

bscdavek@gmail.com

ALL APPLICATIONS MUST BE RECEIVED BY MAY 1st

Thank you for applying, getting involved and supporting the club !

BALTIMORE SKI CLUB – TRIP LEADER APPLICATION

Applying for 20__ Season

Date Due – May 1

Name: _____ BSC member since: _____

Address: _____ Home phone: _____

Work phone: _____ Ext: _____ Cell Phone: _____ E-mail _____

Check only one of the following 4 choices: First Applying for/ Leader West: ___ Assistant West: ___ Leader East: ___ Assistant East: ___

If not selected for your first choice are you willing to fill other trip positions as needed by the club for the coming season ? Y___ N___

Please read 'Information for Trip Leader Applicants' on the previous page. The completed application should be sent to the Trips Director by the due date. You may also call any of the respective Trip Committee members to discuss your application. A response is anticipated for each item. Use another sheet of paper or computer output for submission (with your name on each page) if necessary. Information provided is to be based on the past five years. Legibility is very important.

- 1) List your history of club service, including committee work, offices held, level of involvement and accomplishments, etc. but excluding trip leadership activity. **LAST FIVE YEARS ONLY.**

- 2) List the trips and year on which you have been a Leader or an Assistant during the last five years and indicate your position.

_____	(L) (A)	_____	(L) (A)
_____	(L) (A)	_____	(L) (A)
_____	(L) (A)	_____	(L) (A)

- 3) List activities and trips you have organized for groups of 20 or more outside of the BSC during the last 5 years.

- 4) What other BSC ski trips have you been on during the last three years?

- 5) How many club meetings have you attended within the last year? _____

- 6) How many other ski club activities have you attended within the last year? _____

- 7) Describe your experience in keeping and completing detailed financial records: _____

- 8) Please list the dates you would be unavailable to lead or assist during the next season (you will not be offered a trip during this period): _____

- 9) In addition to your responses above, why do you believe you could successfully promote and lead a BSC trip?

- You may attach additional pages if needed to fully answer all application questions.